



PTA COMMITTEE MINUTES – WEDNESDAY 22ND MARCH 2017

ATTENDEES:

PRESENT: Sara Atkinson, Maria Brennan, Natasha Fison, Jacquie Humbert, Debbie Lawrence, Lucy Martin, Kate McVeigh, Juliet Morel, Becky Parker, Lisa Perkinson (Chair), Katrina Stevenson.

ABSENT:

MEETING MINUTES:

1. Minutes from PTA Committee meeting on 23 November 2016 and 18th January 2017. ACCEPTED.
2. Financial Update from PTA Treasurer:
 - Maths Day: Maria made a correction and confirmed that no money left unaccounted for from Maths Day.
 - Christmas Card profit reduced due to problems with card company leading to a last minute change. AGREED to continue with current company who offer wider range of merchandise for one year and see if profit improves. Consider other possibilities for similar fundraising opportunities e.g. Mothers Day.
3. Playground Update:
 - Funds for playground will be available following the Summer Fair. This may push back installation of playground.
 - Fundraising Thermometer on going.

ACTION: Lisa
4. MyDonate Page:
 - Lisa and Maria constructing playground fundraising page.
 - Will construct a generic fundraising page also.
5. Singing Project fundraising:
 - Unable to ask for direct contribution through school.

ACTION: Lisa and Maria to discuss with Ms Jones alternative funding e.g. MyDonate page and collection at concerts.
6. Estate Agent Boards:
 - John D Wood are slow to pay.

ACTION: Jacquie to approach other estate agents regarding playground sponsorship and Summer Fair sponsorship.
7. Gift Aid:
 - Can claim Gift Aid on donations but not on payments for tickets or sale items.
8. Quiz Night:
 - £1,300 raised.
 - Consider two quizzes per year (October/March).

ACTION: Discuss with Kate.
9. School Disco:
 - £700 raised.
 - Consider two discos per year.
10. Cinema Night
 - Two parents have suggested running this. Happy for them to take it forward.

11. Summer Fair

- Consider buying large gazebos.

ACTION: Debbie to cost new large gazebos.

12. Boden Party update:

- i-Pads and Hall timings.

ACTION: Lisa to ask Jo Robinson.

- Need mirrors and changing rooms.
- Raffle £50 voucher, Becky to source other prizes.
- 50p on door.
- Tea, coffee and cake in the afternoon. Prosecco in the evening: TENS licence required.
- Help needed Lisa, Juliet and Jackie confirmed, Lucy to confirm.

ACTION: Lisa to put out messages on Facebook and Parentmail.

13. Parent Social update:

- Possible date 19th May.

ACTION: Lisa to check hall availability.

- Discuss with Bemo regarding the date.
- Food? Pizza van discussed.

14. Fundraising Activity update:

- Table top sale postponed.
- Sponsored event for school.

ACTION: Juliet to look into Richmond Park event.

- Sheringdale t-shirts and hoodies. Kate to update.

15. All Other Business:

- E-mail reminders for cake sales.

ACTION: Lisa to take forward.

- Consider PTA Waffle sale/summer ice-cream sale.